

JANUARY 9, 2006

4:30 P.M.

At 4:30 p.m. a **regular meeting** was held by the Sandusky City Commission in the City Building Commission Chambers, 222 Meigs Street, with City Commissioners Dave Waddington, Craig Stahl, Brian Crandall, Dan Kaman, Dannie Edmon, Dennis Murray and Brett Fuqua in attendance; as well as the Charter Officers of the City Manager Mike Will, Law Director Don Icsman, Finance Director Ed Widman, and the Clerk of the City Commission B. Joyce Brown. It was an open meeting.

President Kaman asked that Mr. Waddington offer the **prayer** and requested that everyone remain standing for the **Pledge of Allegiance to the Flag**.

President Kaman asked the Clerk to **call the roll** with the following Commissioners present: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, and Fuqua.

President Kaman asked for disposition of the **minutes of November 28, 2005 and January 3, 2006**. Mr. Waddington said he would move to dispense with the formal reading and enter into the record as written. Mr. Crandall seconded it and it carried.

Under **Audience Participation**, Mr. John Ginty, 5055 Providence Drive, welcomed the new Commissioners and commented about monetary figures and budgets that were affected and several agenda items. The President said they would move on.

Presentations were held by Mr. Bob Davis, Developer of the **Chesapeake Building** and Mr. Mark Norman on the **Greenhouse Energy Conservation**. A brief question and answer period ensued by the Commission.

ITEM#1

A communication was read from Kathryn K. McKillips, Director of Engineering Services. It was moved by Mr. Stahl and seconded by Mr. Waddington that this communication be received, contents noted, placed on file and order in legislation. **Discussion.** Mr. Crandall questioned timeliness and hearing about it after the fact. Mrs. McKillips and Mr. Will explained the procedures. President Kaman asked for a vote on the motion and with all Commissioners voting "Aye", the motion carried.

ORDINANCE NO. 06-001 was read at first reading authorizing and directing the City Manager to approve the Fourth Change Order for the Transformers and Electrical Equipment Branch of Work to be performed for Phase 1 of the Bayfront Paper District Redevelopment Project; and authorizing and directing said official to expend from City funds the sum of \$1,595.00 to be paid to Sunpro, Inc. of North Canton, Ohio. It was moved by Mr. Waddington and seconded by Mr. Fuqua that this Ordinance be passed under suspension of rules in full accordance with Section 14 of the City Charter. Thereupon the Clerk called the roll on the motion and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. Thereupon the Clerk called the roll on final passage of the Ordinance and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. The Ordinance passed.

ITEM#2

A communication was read from Kathryn McKillips, Director of Engineering Services. It was moved by Mr. Crandall and seconded by Mr. Murray that this communication be received, contents noted, placed on file and order in the legislation. A discussion ensued on change order procedures. The President asked for a vote on the motion and with all Commissioners voting "Aye", the motion carried.

ORDINANCE NO. 06-002 was read at first reading authorizing and directing the City Manager to approve the Seventh Change Order for the General Branch of Work being performed at the Big Island Water Works Electrical Improvements Project in the amount of \$70,000.00 to be paid to Mosser Construction of Fremont, Ohio. It was moved by Mr. Waddington and seconded by Mr. Crandall that this Ordinance be passed under suspension of rules in full accordance with Section 14 of the City Charter. Thereupon the Clerk called the roll on the motion and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. Thereupon the Clerk called the roll on final passage of the Ordinance and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. The President declared the Ordinance passed.

ITEM#3

A communication was read from Rosanne Bodner, Public Transit Administrator. It was moved by Mr. Crandall and seconded by Mr. Edmon that this communication be received, contents noted, placed on file and order in legislation. The President asked for a vote on the motion and with all Commissioners voting "Aye", the motion carried.

RESOLUTION NO. 001-06R was read at first reading authorizing the filing of applications with the Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance authorized by 49 U.S.C. Chapter 53, Title 23 United States Code, and other Federal Statutes administered by the Federal Transit Administration. It was moved by Mr. Stahl and seconded by Mr. Fuqua that this Ordinance be passed under suspension of rules in full accordance with Section 14 of the City Charter. Thereupon the Clerk called the roll on the motion and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. Thereupon the Clerk called the roll on final passage of the Ordinance and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. The President declared the Ordinance passed.

ITEM#4

A communication was read from Michele Speer, Recreation Program Supervisor. It was moved by Mr. Waddington and seconded by Mr. Crandall that this communication be placed on file and order in legislation. The President asked for a vote on the motion and with all Commissioners voting "Aye", the motion carried.

ORDINANCE NO. 06-003 was read at first reading authorizing and directing the City Manager of the City of Sandusky, Ohio, to purchase six (6) new gas powered golf carts for use at Mills Creek Golf Course from E-Z-Go Division of Textron, Inc. of Monroe, Ohio, not to exceed an amount of \$21,918.00. It was moved by Mr. Stahl and seconded by Mr. Fuqua that this Ordinance be passed under suspension of rules in full accordance with Section 14 of the City Charter. Thereupon the Clerk called the roll on the motion and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. Thereupon the Clerk called the roll on final passage of the Ordinance and the vote was as follows: Yeas: Waddington, Stahl, Edmon, Kaman, Murray, Crandall, Fuqua, 7. Nays: 0. The President declared the Ordinance passed.

ITEM#5

A communication was read by Ed Widman, Finance Director, recommending an **agreement with the State of Ohio, Office of the Auditor, Local Government Services Division (LGS), for the completion of the December 31, 2005 Comprehensive Annual Financial Report.** To prepare The 2005 CAFR is estimated at \$28,500.00. It was moved by Mr. Murray and seconded by Mr. Fuqua that this communication be received, contents noted, placed on file and order in legislation for the next meeting. **Discussion.** Mr. Widman explained this report was required by the State and a brief discussion ensued. President Kaman asked for a vote on the motion and with all Commissioners voting "Aye", the motion carried.

Under the **City Manager's Report**, Mr. Mike Will said he had **donations** from **Mike Pisarsky to the Park Fund of \$464** and second was the **Green Fund of \$359**. Mr. Waddington said so moved. It was seconded by Mr. Fuqua and carried.

Mr. Will said over the past couple weeks they received proposed **2006 Golf Fees** and they were required to get an ordinance for approval of changes. Mr. Stahl said so moved. It was seconded by Mr. Crandall and carried unanimously.

Mr. Will requested scheduling of public hearings for a right of way vacation dedicating a second portion of John and Fulton Streets on January 23rd and the a Zoning Code amendment for 4206 Venice Road for the Cold Creek Subdivision from R1-75 to Single-Family Residential to Local Business on February 13th. President Kaman said those public hearings are set.

Mr. Will gave an update of the **Financial Budgets** and said he was meeting Mr. Widman and Mr. Solowej to go over our year end numbers. They were considering bringing the recommended budget to them, but he thought the discussions from two Commissioners was that the Finance Committee had a potential role and they would wait.

Under **Committee/Commission/Liaison Reports**, Mr. Waddington gave a **report on the Greenhouse** and Mr. Stahl, Mr. Edmon, Mr. Murray, Mr. Crandall and Mr. Fuqua gave reports of their City activities of the past two weeks.

Under **Old Business**, Mr. Waddington said on Saturday January 21st here at the City Commission Chambers at 10:00 a.m., the Saturday Town Hall meeting they covered concerns on the Fifth Street basement flooding as well as throughout the City.

Mr. Crandall made comments received during his campaign from **residents concerning their displeasure of moving City Hall**. They had to look at what our citizens wanted and that's what they need to find out, and yet we need a new police station. Let the citizens vote on it and have their voice because it is their property.

Mr. Crandall asked what was going to take to **put three more officers on the road?** Mr. Will gave figures and an explanation of costs.

After questions from the Commissioners, updates were given on the **condition of the City Hall Building** (janitor), the **west end overpass**, **Pipe Creek property**, **Pedestrian Bridge**, and the **water tower**. Various staff members gave updates.

Under **New Business**, Mr. Fuqua gave information about **our Office of Coastal Management and House Bill 387** was introduced in October 2005 and it wanted to abolish that office and transfer the Division of Soil and Water. That would mean the loss of 20 jobs to the City of Sandusky with a total over \$1 million and he was asking the Commission in asking our Law Director to form a letter in opposition to the Statehouse and he was going to attempt to meet with the Chief of Coastal Management to keep this in Sandusky. A discussion ensued. Mr. Crandall made it into a motion and it was seconded by Mr. Fuqua and carried.

Mr. Stahl said he would like permission from the Commission to get with the Law Director before our next meeting to draft legislation to **restructure the Audit Finance Committee of the City of Sandusky**. It was his suggestion that the committee structure change from an advisory committee to a functioning committee to be expanded up to seven members from two current members, to meet monthly for 11 months a year, review financial reports monthly and further that membership would consist of up to 7 members. The members of the committee would not need to be residents of the City, however if they are not residents, they would have to be employed with an organization that operates in or has property in our City, become much more active and functional as permitted under the City Charter. And the public membership be increased from the current level from two to seven and the monthly meetings take place and replace the current monthly meetings to review financial reports. In addition the public members would have a required background in business, finance and/or accounting and either be residents, have active offices located in the City or employed with an organization for a business that operates or owns property in the City of Sandusky. Mr. Chairman; he respectfully consider that his request be made into a motion. Mr. Fuqua seconded it. The President asked for a vote and with all Commissioners voting "Aye", the motion carried.

Mr. Stahl said Mr. Chairman; he would also ask that they get with City staff and have **internet access brought to the table** so that they as the Finance Director would have it available and himself as a liaison. President Kaman asked Mr. Will to work on that with our IT Department. Mr. Will said they could with bringing them the costs beforehand. A brief discussion ensued.

Mr. Murray asked if the Law Director would come up with **permanent rules for the Commission meetings over the next 90 days?** Mr. Crandall seconded the motion and it was carried unanimously.

Mr. Murray made a motion that **minutes be much shorter, two to three pages**, the same style as used by many corporations today, headings for easier location of issues and italicize follow up items. And the legislation itself incorporating it into the body of the minutes to reduce length. It was seconded by Mr. Crandall and carried.

Mr. Murray said he would move that the **starting times of the meetings be 5:30 p.m.** It was decided 5:00 p.m. officially. It was seconded by Mr. Edmon and carried.

Mr. Stahl said they did not want the police to take time to deliver packets to their home and they would come down here and pick them up or make arrangements, the policemen in their minds should be out policing.

Mr. Stahl said he talked to Sandusky Register editor and they did vote last fall as an electorate of putting the **public notice in the newspaper**. He just wanted to make

sure Mr. Icsman was doing that in full accordance. Mrs. B. Joyce Brown said that she had been advertising.

Mr. Murray said he would like to start back with Town Hall **meetings for businesses** to tell them what their problems were and what they want from the Commissioners. A lengthy discussion ensued.

Mr. Murray said he would like to make a motion that they **reconfigure their room**. It was seconded by Mr. Waddington and carried.

Mr. Murray moved to **post the agenda and staff communications on the web site** late Friday, after they receive it with the dollar amounts. It was seconded by Mr. Stahl and carried.

Mr. Murray said that he would move to **eliminate all but true committee reports** to shorten meetings. It was seconded by Mr. Crandall and carried.

It was moved by Mr. Edmon to hold an **executive session on Charter personnel**. It was seconded by Mr. Waddington. President Kaman then asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

Mr. Edmon said he needed an **executive session on land acquisition, personal property**. Mr. Waddington seconded it. The President Kaman asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

It was moved by Mr. Edmon to hold an **executive session on personnel**. Mr. Waddington seconded the motion. President Kaman then asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

It was moved by Mr. Edmon to hold an **executive session on pending litigation**. It was seconded by Mr. Waddington. President Kaman then asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

President Kaman said he had to reappointments, **David Prophet to the Recreation Board**. Mr. Crandall said so moved and Mr. Edmon seconded the motion. President Kaman asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

President Kaman said the **Residential Building Code Board of Appeals** he would **appoint Battalion Chief Mike Yost as a regular member**. Mr. Waddington said so moved. Mr. Fuqua seconded the motion. The President Kaman asked the Clerk to call the roll. The Clerk called the roll with the following response: Yeas: Waddington, Stahl, Crandall, Kaman, Edmon, Murray, Fuqua, 7, Nays: 0. The motion passed.

Mr. Crandall said they would like the **cost of the Retreat** with times.

Under **Audience Participation**, President Kaman said anyone that would like to speak on **Agenda Items only** to please go to the microphone and give their name and Ms. Ellen Amstutz, 1507 Columbus Avenue, gave information on Emerald Ash Borer.

Mr. John Spraul, Karl Ann Drive, asked the status of alarms for inclement weather and questioned the City owned 100 acres of land on Bogart and Old Railroad.

Mr. Jeremy Grossweiler complained about a situation of a time-shared apartment.

Mr. Dale McCutchen, 302 Meigs Street, complained about receiving phone calls from the City regarding chipped paint on their porch pillars and they would like it taken care of by June. The President said they would take five minutes.

The Commission returned to the table and held several executive sessions.

An executive session was held on Charter personnel.

An executive session was held on land acquisition/personal property.

The Clerk was asked to leave the meeting.

An executive session was held on personnel.

An executive session was held on pending litigation.

President Kaman returned to the table and asked for motions to adjourn.

ATTEST:

B. JOYCE BROWN
CLERK OF THE CITY COMMISSION

DANIEL J. KAMAN, PRESIDENT
SANDUSKY CITY COMMISSION