

**AGENDA**  
City Commission Meeting  
222 Meigs Street  
5:00 p.m.

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**WEDNESDAY, DECEMBER 26, 2007**

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Prayer  
Pledge of Allegiance  
Meeting Called to Order  
Roll Call - BF, DW, CS, DE, DK, DM, BC  
Minutes - December 10<sup>th</sup>

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CHARTER OFFICERS

MATTHEW KLINE, CITY MANAGER, DON ICSMAN, LAW DIRECTOR, ED WIDMAN, FINANCE DIRECTOR,  
B. JOYCE BROWN, CLERK OF THE CITY COMMISSION

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Audience Participation – Agenda Items Only (3 minute limit)

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**PRESENTATION** – Put-in-Bay Township Port Authority - Monica L. Drake, Executive Director

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**PREVIOUS BUSINESS**

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This item was tabled at the meeting of December 10<sup>th</sup>.

ITEM #1 – Communication – Michele Hall, Recreation Program Supervisor

**BUDGETARY INFORMATION:** It is the desire of these fees to continue to increase the overall usage of the course through membership, punch cards, and daily paid rounds. As stated above, we will still strive to be the area's lowest priced golf course while still providing a quality experience to our golfers attracting both locals and visitors.

**ORDINANCE NO.** \_\_\_\_\_ Approving the new fee schedule established by the City Manager pursuant to Section 973.02 of the Codified Ordinances of the City of Sandusky. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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**CURRENT BUSINESS**

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ITEM #2 – Communication – Kathryn K. McKillips, P.E. Director of Engineering Services

**BUDGETARY INFORMATION:** The funds set aside for this work is \$75,000.00, to be paid with City Capital and ultimately reimbursed by Mid-States Development Corporation.

**RESOLUTION NO.** \_\_\_\_\_ Declaring the necessity for the City of Sandusky, Ohio, to proceed with the Keller Building Mothballing and Repair Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM #3 – Communication – Michael R. Meinzer, Fire Chief

**BUDGETARY INFORMATION:** This 1996 Horton Ambulance will be sold for one dollar (\$1.00). Cedar Point will perform all maintenance and upkeep, which will be a cost savings to us on repairs and maintenance.

**ORDINANCE NO.** \_\_\_\_\_ Declaring the 1996 Horton Ambulance, Vin No. 1FDKE30F7THA73271, as unnecessary and unfit for City use pursuant to Section 25 of the City Charter; authorizing and directing the City Manager to enter into an agreement with Cedar Point of Sandusky, Ohio, for the sale of the 1996 Horton Ambulance. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM #4 – Communication – Ed Widman, Finance Director

**BUDGETARY INFORMATION:** This action will establish a budget for operations until the Annual Appropriations can be approved after the second Monday in January 2008. City Charter prohibits the City from enacting the 2008 Budget before January 14, 2008. The first pay day of 2008 is on January 4, 2008.

**ORDINANCE NO.** \_\_\_\_\_ Make Temporary Appropriations for the months of January, February and March 2008. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM #5 – Communication – Ed Widman, Finance Director

**BUDGETARY INFORMATION:** This action will cover anticipated expenditures through December 31, 2007. This last payroll occurs on December 21, 2007 with the final City Commission meeting on December 26, 2007. The agenda deadline occurs before the final payroll costs are determined. The amendment needs to cover final payroll and other projected costs through December 31, 2007.

**ORDINANCE NO.** \_\_\_\_\_ PRESENTED AT THE MEETING.

**Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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City Manager's Report  
Old Business  
New Business  
Audience Participation – open discussion on any item (5 minute limit)  
Press Question/Answers  
Executive Session  
Adjournment

**\*SWEARING IN CEREMONY - DECEMBER 26, 2007 AT 6:30 P.M.\***

TO: Matt Kline, City Manager  
FROM: Michele Hall, Recreation Program Supervisor  
DATE: November 26, 2007  
RE: Item for Commission Agenda (2008 Mills Creek Golf Course Fees)

**ITEMS FOR CONSIDERATION:** Acceptance of the 2008 golf fees at Mills Creek Golf Course.

**BACKGROUND INFORMATION:** Throughout the budget process, our staff and the Recreation Board have been discussing golf course fees for the 2008 season which will run from March 15-November 15<sup>th</sup>, fees to go into effect on January 1, 2008. After reviewing the Golf Course Analysis for 2007, we have made minor increases to stay steady with our increasing costs and to also balance out our revenue and expenses per round. Currently, our expenses per round total \$10.78 and our revenue per round is \$10.05; a difference of \$.73 per round. With an increase of \$.50 per green fee and \$.25 per cart rental, we can bridge this gap.

One of the primary goals of Mills Creek is to continue to attain new course users by marketing “Lowest Rates in the Area” and to also market to our visiting population “\$10 lunch special”. We have found that both of these marketing strategies were very successful during the 2007 season. This is shown in the increase of rounds played at the golf course from 20,188 in 2002 to 20,431 in 2007. It is also our goal to maintain our current clientele as well. By increasing season passes by only 3%, (the increase for the cost of living), we can still position ourselves in the market as having the lowest pass rates in the area. We will continue to market our family rates to both our community and visiting population. You will see that we offer a family season pass and also daily family rates which are very affordable.

The new addition to our fee schedule is a League Play Punch Card. The punch card includes green and cart fees. This punch card has been implemented as convenience for our league members and also staff to ensure a timely check in prior to tee off. By purchasing this card, a league member receives a discount of \$10.00; staff feels that this may attract more of our league members to ride a cart during league play.

Please see the enclosed spreadsheet indicating the proposed fees.

**BUDGET IMPACT:** It is the desire of these fees to continue to increase the overall usage of the course through membership, punch cards, and daily paid rounds. As stated above, we will still thrive to be the area’s lowest priced golf course while still providing a quality experience to our golfers attracting both locals and visitors.

**ACTION REQUESTED:** It is requested that the City Commission accept the proposed golf fees at Mills Creek Golf Course to replace the current fee structure. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter in order for the proposed fee modifications to be effective on January 1, 2008.

I concur with this recommendation.

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Matthew D. Kline  
City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING THE NEW FEE SCHEDULE ESTABLISHED BY THE CITY MANAGER PURSUANT TO SECTION 973.02 OF THE CODIFIED ORDINANCES OF THE CITY OF SANDUSKY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, pursuant to Section 973.02 of the Codified Ordinances of the City of Sandusky the City Manager has authority to establish fees charged at the Municipal Golf course which are subject to approval by the City Commission; and

**WHEREAS**, the Recreation Department staff together with the Recreation Board made suggestions for minor increases in the 2008 Mills Creek Golf Course Fees to the City Manager who has concurred and is now recommending the changes to this City Commission, which if approved, will become effective on January 1, 2008; and

**WHEREAS**, this legislation should be passed as an emergency measure in accordance with Section 14 of the City Charter approving the proposed fee modifications prior to their effective date of January 1, 2008; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. Pursuant to Section 973.02 of the Codified Ordinances this City Commission approves the proposed fee schedule as recommended by the City Manager to become effective on January 1, 2008, and that these fees shall be published in the Index of Fees maintained by the Department of Recreation.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in

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accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
B. JOYCE BROWN  
CLERK OF THE CITY COMMISSION

Passed:

TO: Matthew D. Kline, City Manager  
FROM: Kathryn K. McKillips, P.E., Director of Engineering Services  
DATE: December 17, 2007  
SUBJECT: Commission Agenda Item

**ITEM FOR CONSIDERATION:** Proposed Keller Building Mothballing and Repair Project. The City is required by a Memorandum of Agreement to mothball the Keller Building. A Memorandum of Agreement (MOA) between the City of Sandusky, the Ohio Historic Preservation Office (OHPO), the Buffalo office of the US Army Corps of Engineers (BCOE), and the Old House Guild (OHG) of Sandusky was executed to preserve the Keller Building by generally following Preservation Brief 31 'Mothballing Historic Buildings'.

The work to be accomplished at this point in time involves patching the roof, covering the windows, and removing the chimney.

**BUDGETARY INFORMATION:** The funds set aside for this work is \$75,000.00, to be paid with City Capital and ultimately reimbursed by Mid-States Development Corporation.

**ACTION REQUESTED:** It is recommended that the City Commission approve a formal Resolution of Necessity. It is requested that this Resolution take effect immediately in accordance with Section 14 of the City Charter so that work on the Keller Building can begin as soon as possible in order to decrease weather related damages.

I concur with this recommendation

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Matthew D. Kline  
City Manager

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Kathryn K. McKillips, P.E.  
Director of Engineering Services

cc: Don Icsman, Law Director  
Ed Widman, Finance Director  
Joyce Brown, Clerk of City Commission

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE NECESSITY FOR THE CITY OF SANDUSKY, OHIO, TO PROCEED WITH THE KELLER BUILDING MOTHBALLING AND REPAIR PROJECT APPROVING THE SPECIFICATIONS AND ENGINEER'S ESTIMATE OF COST THEREOF; AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR AND RECEIVE BIDS IN RELATION THERETO; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, this City Commission approved a Memorandum of Agreement (MOA) regarding the Bayfront Paper District Redevelopment Project to preserve the Keller Building by the passage of Resolution No. 022-07R, on July 23, 2007; and

**WHEREAS**, the proposed Keller Building Mothballing and Repair Project involves preserving the Keller Building by generally following Preservation Brief 31 "Mothballing Historic Buildings" and as part of this proposed project the work to be accomplished at this time involves specifically patching the roof, covering the windows and removing the chimney; and

**WHEREAS**, the engineer's estimate for completing this part of the proposed project (patching of the roof, covering windows and removing the chimney) is \$75,000.00; and

**WHEREAS**, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the work to begin as soon as possible to decrease weather related damages; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Department of Engineering Services of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the specifications and estimates of cost as prepared by the Director of Engineering Services and submitted to this City Commission, and which are now on file with the Clerk of the City Commission, and the office of the Director of Engineering Services, for the Keller Building Mothballing and Repair Project.

Section 2. This City Commission hereby declares it necessary to proceed with the Keller Building Mothballing and Repair Project at the earliest possible time.

Section 3. The City Manager is authorized and directed to advertise for and to receive bids in relation to the Keller Building Mothballing and Repair Project as required by law.

Section 4. If any section, phrase, sentence, or portion of this Resolution is for any

reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
B. JOYCE BROWN  
CLERK OF THE CITY COMMISSION

Passed:

**December 11, 2007**

**M E M O R A N D U M**

To: Matthew D. Kline, City Manager

From: Michael R. Meinzer, Fire Chief

RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:** Legislation authorizing and entering into an agreement with Cedar Point, Sandusky, OH, for the sale of a 1996 Horton ambulance, subject to certain conditions, ID No. 1FDKE30F7THA73271 and declaring this ambulance unnecessary and unfit for City use.

**BACKGROUND INFORMATION:** Cedar Point agrees to purchase the 1996 Horton Ambulance for one dollar (\$1.00). In exchange Cedar Point will make this ambulance available to the City of Sandusky as a back-up ambulance to be used whenever the appropriate Sandusky Fire Official deems necessary.

Cedar Point will perform all maintenance and upkeep to maintain the condition of this ambulance to meet the State of Ohio standards.

Attached is a copy of the letter from Cedar Point requesting to purchase the 1996 Horton Ambulance and also attached is a copy of the appraisal value of the ambulance.

**COMPLIANCE WITH THE STRATEGIC PLAN:** The sale agreement will aid in the general goal of being a customer focused organization and promoting cooperation with the largest private development in Sandusky.

**BUDGET INFORMATION:** The 1996 Horton Ambulance will be sold for one dollar (\$1.00). Cedar Point will perform all maintenance and upkeep which will be a cost savings to us on repairs and maintenance.

**ACTION REQUESTED:** It is requested that the proper legislation be prepared declaring the 1996 Horton Ambulance as being unnecessary and unfit for City use and authorize an agreement to sell the 1996 Horton Ambulance to Cedar Point, subject to certain conditions, for the sum of one dollar (\$1.00). Park Officials desire to take delivery of this vehicle as soon as possible so they can purchase the necessary equipment needed to stock this ambulance and be ready for the upcoming season, therefore it is requested that this Ordinance take effect immediately in accordance with Section 14 of the City Charter.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING THE 1996 HORTON AMBULANCE, VIN NO. 1FDKE30F7THA73271 AS UNNECESSARY AND UNFIT FOR CITY USE PURSUANT TO SECTION 25 OF THE CITY CHARTER; AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CEDAR POINT OF SANDUSKY, OHIO, FOR THE SALE OF THE 1996 HORTON AMBULANCE; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, it had been determined that based on the age of the vehicle, cost of repairs and down time with the 1996 Horton Ambulance that it needed to be replaced and this City Commission authorized the purchase of a 2006 Medium Duty Ambulance from Horton Emergency Vehicles of Grove City, Ohio by Ordinance No. 06-045, passed on April 24, 2006, for the replacement of the 1996 Horton Ambulance; and

**WHEREAS**, Section 25 of the City Charter authorizes the City Manager to sell personal property that the City Commission may authorize to be sold as having become unnecessary and unfit for City use; and

**WHEREAS**, Cedar Point has agreed to purchase the 1996 Horton Ambulance for One Dollar (\$1.00) and in exchange Cedar Point will make this ambulance available to the City for back-up and perform all maintenance and upkeep to maintain the condition of this ambulance to meet the State of Ohio standards; and

**WHEREAS**, this Ordinance should be passed as an emergency measure in accordance under suspension of the rules in accordance with Section 14 of the City Charter in order for Cedar Point to purchase and stock the necessary equipment for the ambulance and be ready for the upcoming season; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Fire Department of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds and determines that the 1996 Horton Ambulance, VIN No. 1FDKE30F7THA73271, is unnecessary and unfit for City use pursuant to Section 25 of the City Charter and authorizes and directs the City Manager to dispose of this vehicle by selling it to Cedar Point of Sandusky, Ohio, for the sum of One and 00/100 Dollars (\$1.00).

Section 2. The City Manager is authorized and directed to enter into an Agreement with Cedar Point of Sandusky, Ohio, substantially in the same form as Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this

Ordinance.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

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DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST:

\_\_\_\_\_  
B. JOYCE BROWN  
CLERK OF THE CITY COMMISSION

Passed:

# MEMO

TO: City Commission  
FROM: Ed Widman, Finance Director  
DATE: December 11, 2007  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:**

An ordinance approving Temporary Appropriations for 2008.

**BUDGETARY INFORMATION:**

This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January 2008. City Charter prohibits the city from enacting the 2008 budget before January 14, 2008. The first pay day of 2008 is on January 4, 2008.

**ACTION REQUESTED:**

It is requested that the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. This will establish an Operating Budget for 2008 until the City Commission passes an Appropriation Ordinance in accordance with Section 51 of the City Charter. If there are any questions, please contact the Finance Director.

CC: City Manager  
Law Director  
Commission Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH 2008, AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to establish an Operating Budget for 2008 until the City Commission passes an Appropriation Ordinance which may not be passed before the second Monday in January of each budget year as required by Section 51 of the City Charter; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. There shall be and hereby are appropriated out of any funds now in the treasury or any accruing revenues of the City available for said purposes at the values set forth in the column marked 'appropriations' for the payment of the expenses and obligations of the City during the months of January, February and March 2008, for the various purposes hereinafter specified.

		PERSONAL SERVICES	OTHER	TOTAL
POLICE	1010	809,233	68,197	877,430
POLICE RECORDS	1020	166,059	10,730	176,789
POLICE-RESERVE	1030	5,303	350	5,653
POLICE-MARINE PAT	1070	10,089	4,182	14,271
POLICE-DETECTIVES	1160	167,735	11,407	179,142
FIRE	1310	1,027,379	98,231	1,125,610
STREET LIGHTING	1610	0	35,170	35,170
OAKLAND CEMETERY	2600	68,427	8,688	77,115
COMMUNITY DEV	4010	80,940	10,535	91,475
CITY WIDE ECON DEV	4070	30,437	4,062	34,499
BUILDING DIVISION	4090	84,461	7,645	92,106
HORTICULTURAL	4850	209,549	39,821	249,370
CITY MANAGER	7020	25,610	4,659	30,269
STRATEGIC PLAN	7021	0	6,278	6,278
ADMIN SERVICES	7030	32,567	21,913	54,480
FINANCE	7060	37,265	3,909	41,174
INCOME TAX	7070	14,975	56,760	71,735
DATA PROCESSING	7080	18,232	14,311	32,543
LAW	7100	65,966	6,598	72,564
CITY COMMISSION	7200	6,586	2,035	8,621
CITY COMM CLERK	7210	18,000	825	18,825
MUNICIPAL COURT	7250	194,175	14,109	208,284
BUILDING MAINT	7550	69,648	69,218	138,866

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ENGINEERING	7600	79,447	10,760	90,207
FLEET MAINT	7750	0	7,967	7,967
ADMIN SUPPORT	7900	1,885	143,474	145,359
TRANSFERS	7900	0	403,107	403,107
GENERAL FUND	110	3,223,968	1,064,941	4,288,909
RESURFACING	6110	0	75,000	75,000
STREETS	6200	168,065	44,014	212,079
SNOW & ICE	6550	0	21,250	21,250
TRAFFIC & ELECT	7700	68,201	20,911	89,112
STREET FUND	216	236,266	161,175	397,441
ST HIGHWAY FUND	217	6,250	26,471	32,721
PUBLIC TRANSIT	218	0	115,000	115,000
PAVILION	3500	6,500	13,000	19,500
MILLS CREEK GC	3600	34,250	25,750	60,000
RECREATION	3700	26,250	13,750	40,000
BOAT RAMP	3800	8,000	8,250	16,250
PARKS & REC FUND	227	75,000	60,750	135,750
FIRE PENSION	236	193,750	12,841	206,591
POLICE PENSION	237	137,500	8,580	146,080
STATE GRANT	239	0	364,000	364,000
FEDERAL GRANT	241	0	825,000	825,000
ENFRC/EDUC	243	0	3,063	3,063
COURT COMPUTER	244	0	9,419	9,419
TEL ALT SYSTEM	245	0	250	250
MUN PROBATION	246	0	11,250	11,250
SECURITY	1000	0	12,500	12,500
HEALTH & WELFARE	2000	0	12,500	12,500
LEISURE TIME	3000	0	12,500	12,500
COMM ENVIRNMNT	4000	0	12,500	12,500
TRANSPORTATION	6000	0	12,500	12,500
GENERAL GOVT	7000	0	12,500	12,500
CAP IMPROVEMENT	430	0	75,000	75,000
EMS	1330	0	190,000	190,000
ECON DEVELOPMNT	4070	0	3,000	3,000
CITY HALL RELOC	7531	0	12,500	12,500
PAPER DISTRICT	7541	0	675,000	675,000
CLEAN OHIO PHASE I	7542	0	50,000	50,000
PAP DIST PH I CORF	7543	0	37,500	37,500
PAP DIST GRAD PH 2	7544	0	10,000	10,000
PAP DIST GRAD CORF	7546	0	5,000	5,000
PAP DIST PH 2 DP WA	7547	0	10,000	10,000

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ADMIN SUPPORT	7900	0	11,250	11,250
CAPITAL PROJECT	431	0	1,004,250	1,004,250
TAX INCREMENT	432	0	17,500	17,500
REMOVAL UNSAFE BLDGS	4200	0	15,000	15,000
NUISANCE REMOVAL	4210	5,500	2,000	7,500
RENTAL REG	4230	10,250	4,750	15,000
INSPECTION FEE	4240	0	1,750	1,750
COLDCREEK	6081	0	3,750	3,750
SIDEWALK 2006	6631	2,500	10,000	12,500
SIDEWALK 2007	6633	2,500	10,000	12,500
SIDEWALK 2008	6635	12,500	112,500	125,000
SPECIAL ASSSSMNT	433	33,250	159,750	193,000
BOND RETIREMENT	434	0	375,000	375,000
ASMNT BOND FUND	535	0	100,000	100,000
CAO	5200	22,500	6,250	28,750
BIWW FILTRATION	5230	245,000	197,500	442,500
WATER DIST	5250	155,000	40,000	195,000
ADMIN SUPPORT	5900	95,000	42,500	137,500
DEBT SERVICE	5910	0	500,000	500,000
WATER FUND	612	517,500	786,250	1,303,750
SEWER OFFICE	5400	22,500	6,250	28,750
WATER POLLUTION	5420	312,500	287,500	600,000
SEWER MAINT	5440	175,000	55,000	230,000
SEWER MAINT CSO	5448	5,000	1,250	6,250
SEWER MAINT PS	5449	12,500	6,250	18,750
ADMIN SUPPORT	5900	100,000	50,000	150,000
DEBT SERVICE	5910	0	605,000	605,000
SEWER FUND	613	627,500	1,011,250	1,638,750
POLICE	1010	0	4,000	4,000
CONTRABAND	1050	0	9,500	9,500
DRUG LAW	1060	0	4,750	4,750
POLICE-COP	1080	0	250	250
POLICE-DARE	1090	0	500	500
POLICE-SRT	1120	0	625	625
POLICE-DIVE TEAM	1130	0	500	500
FED FORFEITURE	1140	0	2,000	2,000
FIRE	1310	0	125	125
GREEN FUND	3430	0	2,500	2,500
FRIENDS/GRN HOUS	3480	0	250	250
PARK TRUST	4860	0	1,500	1,500
GENERAL TRUST	863	0	26,500	26,500
SHORELINE PARK	3470	0	625	625
LIONS PARK	3480	0	675	675
WIGHTMAN/WIEBER	3481	0	25	25
RED WAGON	3489	0	25	25

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FRED EPPLE	7810	0	625	625
PARK ENDOWMENT	873	0	1,975	1,975
OAKLAND CEMETERY	2600	2,500	3,000	5,500
CHAPEL RESTOR	2610	25	1,225	1,250
GARDEN	2630	1,075	425	1,500
PERPETUAL CARE	2640	0	500	500
SPECIAL CARE	2650	100	900	1,000
MEMORIAL PLANT	2660	0	1,000	1,000
HERTLEIN	2670	0	25	25
GANGWARE	2680	0	25	25
RICE	2690	0	25	25
WEIER	2700	0	25	25
KEELEY	2710	0	25	25
MYLANDER	2720	0	25	25
BERRY	2730	0	25	25
KEUBELER	2740	0	25	25
FERNAU	2750	0	25	25
SMITH	2760	0	25	25
PRENDERGAST	2770	0	25	25
DORN	2780	0	25	25
BALCONI	2790	0	25	25
RIDGEVIEW	2800	0	25	25
CEMETERY ENDOW	876	3,700	7,400	11,100
STATE PATROL	880	0	10,000	10,000
BPM-SBI M&R	881	0	5,500	5,500
TOTAL		5,054,684	6,243,115	11,297,799

Section 2. The amounts appropriated for the various purposes hereinafter set forth shall, in no event, be exceeded unless the City Commission shall by Ordinance authorize a transfer from one appropriation account to another, or shall appropriate additional unappropriated funds.

Section 3. No payments shall be made out of any of the funds herein appropriated for any extraordinary purpose, without specific authority of the City Commission.

Section 4. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 5. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 7. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter upon its passage, and its due authentication by the President, and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
B. JOYCE BROWN  
CLERK OF THE CITY COMMISSION

Passed:

# MEMO

TO: City Commission  
FROM: Ed Widman, Finance Director  
DATE: December 11, 2007  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:**

An ordinance approving final budget amendments for 2007 and authorizing transfers.

**BUDGETARY INFORMATION:**

This action will cover anticipated expenditures through December 31, 2007. The last payroll occurs on December 21, 2007 with the final City Commission meeting on December 26, 2007. The agenda deadline occurs before the final payroll costs are determined. The amendment needs to cover final payroll and other projected costs through December 31, 2007.

**ACTION REQUESTED:**

It is requested the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. A motion is required to approve the final transfers. If there are any questions, please contact the Finance Director.

CC: City Manager  
Law Director  
Commission Clerk