

AGENDA
City Commission Meeting
City Building, 222 Meigs Street
5:00 p.m.

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JANUARY 23, 2006

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Prayer – Mr. Stahl
Pledge of Allegiance
Meeting Called to Order
Roll Call - CS, DE, DK, DM, BC, BF, DW
Minutes – December 27th and January 9th

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Charter Officers – Mike Will, Don Icsman, Ed Widman, B. Joyce Brown

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Audience Participation – Agenda Items Only (3 minute limit)

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PRESENTATION – Brenda Gautschi, Public Information Specialist/ODNR Department of Coastal Management

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PUBLIC HEARING – Vacating a portion of Fulton and John Streets (Firelands Expansion)

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PROCLAMATION – Catholic School Week – January 29th through February 3rd

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PROCLAMATION – Volunteers of America Helpmates Week – February 5th through February 11th

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OLD BUSINESS

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ITEM#1 - (The communication for this Ordinance was introduced at the 1-9-06 meeting.)

ORDINANCE NO. _____ Enter into an agreement with the State of Ohio, Office of the Auditor, for the preparation of the December 31, 2005 Comprehensive Annual Financial Report. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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CURRENT BUSINESS

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ITEM#2

Angela Byington, AICP Chief Planner, approved by Michael J. Will, City Manager, recommending the Right-of-Way Vacation of Portions of John and Fulton Streets and Dedication and Acceptance of John Street to allow for the expansion of the Firelands Regional Medical Center.

ORDINANCE NO. _____ Vacating a portion of Fulton and John Streets. **Request passed under suspension of rules in full accordance of Section 13 of the City Charter.**

ORDINANCE NO. _____ Accepting the Final Plat and confirming the Dedication to the Public Use as a Public Right-of-Way for the relocated portion of John Street within the City. **Request passed under suspension of rules in full accordance of Section 13 of the City Charter.**

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ITEM3

Angela Byington, AICP Chief Planner, approved by Michael J. Will, City Manager, recommend that the City of Sandusky apply for Clean Ohio Trail Fund Grant monies and if awarded, execute a Grant Agreement and expend monies. The grant money would be used to complete four phase of the Sandusky Bay Pathway, which is a 10' wide concrete/8' wide asphalt multi-use path. One phase is the "Castaway Bay Route – Phase 1", which will run from Kiwanis Park to TGI Friday's parking lot. The path is proposed on the east side of Causeway Drive and will be located in the City right-of-way with an off shoot on a portion of Cedar Point's property and a trailhead on City property overlooking the water. (Cedar Point has agreed to provide an easement for a portion of the path with the contingency that if they decide to develop the land the City will relocate that portion of the path into the City right-of-way. However, they have no plans at this time for development. The total length of this phase will be 4,224 lineal feet.) (Another phase of the project is the "Municipal Boat Launch Route". This portion will start at the east edge of the City Municipal Boat Launch and run through the boat launch area. Additional concrete will be added to the existing walkway to accommodate the new traffic and benches will be added as well. This phase will have a length of 1,150 lineal feet.) (Adjoining this section is the "Rail to Trail Route – Phase 1. This route will run along the northern edge of AMVET's property and then through property owned by JAP Holdings. Both property owners have agreed to grant easements to the City for a placement of the trail on their properties. This phase will have a length of 1,344 lineal feet.) (Lastly, there will also be "Paper District Development Preferred Route" section. This trail is part of the Paper District Development and will be a majority of our local matching funds. This 10' wide concrete trail will be approximately 3,550 lineal feet.) (The total length of all phases will be 9,891 lineal feet (1.94 miles) of trail.

RESOLUTION NO. _____ Authorizing the City of Sandusky to apply for Clean Ohio Trail Fund Grant monies and, if awarded, execute a Grant Agreement and expend monies. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#4

Michael R. Meinzer, Fire Chief, approved by Michael J. Will, City Manager, request adoption of the National Incident Management System for the City of Sandusky as directed in the Homeland Security Presidential Directive (HSPD5). Implementation requirements will necessitate refinement over time, the following will most likely be required: Additional training, Credentialing, Resource Management and the Revision of Emergency Plans. (Full (NIMS) compliance is required by the end of September 30, 2006.)

RESOLUTION NO. _____ Adopting the National Incident Management System (NIMS) for Homeland Security Incident Management within the City **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#5

Gary Packan, Assistant City Manager, approved by Michael J. Will, City Manager, recommend awarding a contract to Pros Consulting for the preparation of a Parks and Recreation Comprehensive Master Plan at the cost of \$89,655.00. This plan will be funded entirely through the Coastal Management Assistance Grant (\$40,000.00) and Community Development Block Grant Funds (\$50,000.00).

ORDINANCE NO. _____ Enter into a contract with Pros Consulting, LLC of Indianapolis, Indiana, for the preparation of a Parks and Recreation Comprehensive Master Plan. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#6

Jeffrey W. Rosekelly, Project Engineer, approved by Michael J. Will, City Manager, requesting approval of the First and Final Change Order for the 2005 Sidewalk, Curb & Gutter and Approach Program in the amount of \$17,295.98. The construction costs exceeded the original contract amount with Lutz Concrete, Inc., Bucyrus, Ohio, by \$35,295.98. The City did recoup Liquidated Damages from the contractor, Lutz Concrete, Inc., Bucyrus, Ohio, in the amount of \$18,000.00.

ORDINANCE NO. _____ Approving the First and Final Change order in the amount of \$17,295.98 for the 2005 Sidewalk, Curb, Gutter and Approach Program. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#7

Kathryn K. McKillips, Director of Engineering Department, approved by Michael J. Will, City Manager, recommending Professional Design Services with Malcolm Pirnie, Inc. for the Sewer Collections System Model Update and Analysis. This agreement will authorize Malcolm Pirnie to proceed with updating the existing Sewer Collections System Model that was also prepared by them. The Engineering Consultant fee is \$34,887.00, to be paid with Sewer Funds.

ORDINANCE NO. _____ Enter into a contract with Malcolm Pirnie of Cleveland, Ohio, to update the existing Sewer Collections System Model for Phase 1 of the Wastewater Treatment Plant. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#8

Kathryn K. McKillips, Director of Engineering Services, approved by Michael J. Will, City Manager, recommending approval of the proposed East Bay Channel Dredging Project. This project consists of dredging the East Bay Channel from the bridge at Cedar Point Drive and extending to the mouth of Pipe Creek. The Estimated cost of the project, including engineering, inspection, advertising and miscellaneous cost is \$690,000.00. The Ohio Department of Natural Resources will fund up to \$450,000.00 with the City funding \$240,000.00. The City's part would be paid out of funds donated by the East Bay Channel Association. The City Commission passed a resolution on March 28, 2005, approving the submittal of the grant application.

RESOLUTION NO. _____ Declaring the necessity proceed with the proposed East Bay Channel Dredging Project; approving the specifications and Engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#9

Kathryn K. McKillips, Director of Engineering Services, approved by Michael J. Will, City Manager, recommending approval of the proposed Cove Channel Dredging Project. This project consists of dredging the entrance and main channel of the Cove Channel. The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$103,996.92. The Ohio Department of Natural Resources will fund up to \$50,000.00 with the City funding \$53,996.92. The City's part would be paid out of funds donated by the Cove Channel Area Boathouse Owners.

RESOLUTION NO. _____ Declaring the necessity to proceed with the proposed Cove Channel Dredging Project; approving the specifications and Engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#10

Joshua R. Snyder, Traffic Engineer, approved by Michael J. Will, City Manager, recommend awarding a contract to Maple City Concrete, Norwalk, Ohio, for the Sandusky Pedestrian Bike Path Phase II Project. This project is on the north side of Shoreline Drive running from the Jackson Street Pier and Shoreline Park. The Sandusky Pedestrian Bike Path Phase II Project will encompass the construction of a 10' wide concrete path, curbing, striping and installation of bollard-style lights along a half-mile addition to the existing bike path.

ORDINANCE NO. _____ Awarding a contract to Maple City Concrete, LLC of Norwalk, Ohio, for the Pedestrian/Bike Path Phase II at a cost not to exceed \$171,169.63. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#11

Kathryn K. McKillips, Director of Engineering Services, approved by Michael J. Will, City Manager, recommending a revised resolution authorizing and consenting to the property owners, Mary & Marino Graziani, 333 Cedar Point Road, Sandusky, Ohio, to receive a Submerged Land Lease from the State of Ohio. The original Resolution No. 005-05R dated February 14, 2005, approved for David A. & Norma Jesse and Ronald E. & Cynthia A. Oney to receive the Submerged Land Lease from the State of Ohio. Before the Ohio Department of Natural Resources was able to issue the permit and lease, the property was sold to Mary & Marino Graziani. In order for ODNR to complete the permitting process, the agency is requesting a revised resolution for this property naming the current property owners.

RESOLUTION NO. _____ Adopted pursuant to Section 1506.11 of the Ohio Revised Code finding and determining that based upon the representations and application filed by Mary & Marino Graziani for property located at 333 Cedar Point Road, the use and development of the territory so described, a Submerged Lands Lease may be entered into by the State's Director of Natural Resources. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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ITEM#12

ORDINANCE NO. _____ Amending Part One – Administrative Code, Title Seven - Boards and Commissions, Chapter 181 – Audit/Finance Committee. **Request passed under suspension of rules in full accordance of Section 14 of the City Charter.**

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- City Manager's Report
- Committee & Department Heads/Commission Liaison Reports
- Old Business
- New Business
- Audience Participation – Open discussion on any item (5 minute limit)
- Press Question/Answers
- Executive Session
- Adjournment

TO: Michael J. Will
City Manager

FROM: Angela Byington, AICP Chief Planner

DATE: January 5, 2006

SUBJECT: Commission Agenda Item for the January 23, 2006 City Commission Meeting

Item for Consideration: Petition for vacation of a portion of John and Fulton Street and relocation of John Street.

Purpose: To allow for expansion of the Firelands Regional Medical Center.

Background Information: The proposed right-of-way vacations were **approved** at the January 4, 2006 Planning Commission meeting. The partial vacation of John and Fulton Streets and the relocation of John Street are requested by Firelands Regional Medical Center to accommodate the new West Addition project. A portion of Fulton Street, labeled as Parcel No. 1, proposed for vacation has an area of approximately 16 s.f. (0.0004 acres). The portion of Fulton and John Street, labeled as Parcel No. 2, that is proposed for vacation has an approximate area of 5,119 s.f. (0.1175 acres). The proposed relocation of John Street will provide direct truck access for the new truck docks, and provide a smooth vehicular loop around the entire hospital for all traffic. The West Addition project will provide improved hospital deliveries, materials handling, pharmacy and building support functions to facilitate more expeditious, efficient and convenient service to the hospital. The road relocation also provides the real estate configuration needed for more efficient parking for the West Addition, allowing the hospital to better serve the community in its present location.

The Comprehensive Plan states that significant institutional land uses are located within the City, such as the high school and hospital. Further, these institutional uses are very important to the City's future. Any expansion of these uses should be undertaken with the cooperation of the City. Prior to expansion, master planning efforts should be undertaken to identify spatial requirements and techniques to mitigate any possible negative impacts on nearby residential areas. The City and Hospital have worked closely during the planning of their Master Expansion Plan to ensure proper development.

Correlation to the Strategic Plan

General Goal: Development of Business. The vacations will allow the hospital to continue to grow, which will continue to increase job opportunity and tax base within the City.

General Goal: Relationships. Approval of the vacations corresponds with the goal of improving relationships with organizations in the City, thereby increasing the success of both organizations.

Action Requested: Approval of vacation of portions of Fulton and John Streets and relocation of John Street. It is requested that this resolution take effect under Section 13 of the City Charter.

Submitted by:

Angela Byington, AICP Chief Planner

Reviewed by:

I have reviewed the attached:

Charlene Mockensturm
Director of Community Development

Michael J. Will
City Manager

cc: Don Icsman, Law Director
Joyce Brown, Clerk of City Commission



TO: Michael J. Will
City Manager

FROM: Angela Byington, AICP Chief Planner

DATE: January 3, 2006

SUBJECT: Commission Agenda Item for the January 23, 2006 City Commission Meeting

Item for Consideration: Resolution authorizing the City of Sandusky to apply for Clean Ohio Trail Fund grant monies and if awarded, execute a grant agreement and expend monies. The grant money would be used to complete four phases of the Sandusky Bay Pathway, which is a 10' wide concrete/8' wide asphalt multi-use path. One phase is the "**Castaway Bay Route – Phase 1**" which will run from Kiwanis Park to TGI Friday's parking lot. The path is proposed on the east side of Causeway Drive and will be located in the City right-of-way with an off shoot on a portion of Cedar Point's property and a trailhead on City property overlooking the water.

Cedar Point has agreed to provide an easement for a portion of the path with the contingency that if they ever decide to develop the land the City will relocate that portion of the path into the City right-of-way. However, they have no plans at this time for development. The total length of this phase will be 4,224 lineal feet.

Another phase of the project is the "**Municipal Boat Launch Route**". This portion will start at the east edge of the City municipal boat launch and run through the boat launch area. Additional concrete will be added to the existing walkway to accommodate the new traffic and benches will be added as well. This phase will have a length of 1,150 lineal feet.

Adjoining this section, is the "**Rail to Trail Route – Phase 1**". This route will run along the northern edge of AMVET's property and then through property owned by JAP Holdings. Both property owners have agreed to grant easements to the City for placement of the trail on their properties. This phase will have a length of 1,344 lineal feet.

Lastly, there will also be "Paper District Development Preferred Route" section. This trail is part of the Paper District Development and will be a majority of our local matching funds. This 10' wide concrete trail will be approximately 3,550 lineal feet.

The total length of all phases will be 9,891 lineal feet (1.94 miles) of trail. A draft of the application is on file with the Clerk of the City Commission.

Budgetary Information: The total project cost \$594,393. The Clean Ohio Trail grant money can pay for up to 75% of the total project cost. However, the City is only requesting

\$261,606. The reason the City is not requesting more is because the remaining project cost will be covered by Tax Increment Financing (TIF) through public improvements around the edge of the Chesapeake Lofts project (Paper District Preferred Route). Therefore, the TIF amount that will be provided as the match will be \$335, 787, which will provide a 56% match. The required match is only 25%. The City will receive extra points during the review of the application due to the higher match. **No general fund money will be required for this project.**

Supporting Information: The Assistant City Manager Department has worked along with the Community Development Department and is involved in the planning and development of the Sandusky Bay Pathway. The Sandusky Bay Pathway (Bayfront Corridor) is and will be a great recreational and economic asset to the city. Creating this path will connect areas of town that are high in traffic counts, thus provide safe pedestrian paths as well as providing a route to stimulate healthy lifestyles through walking, jogging, rollerblading and bicycling.

Action Requested: It is requested that the City Commission approve a resolution authorizing the City Manager to submit a Clean Ohio Trails Fund application for completion of four phases of the Bayfront Corridor and if awarded, execute a grant agreement and expend monies. It is requested that this approval be passed as an emergency under Section 14 of the City Charter due to the application deadline of February 1, 2006.

Submitted by:

Angela Byington, AICP
Chief Planner

Reviewed by:

Charlene Mockensturm
Director of Community Development

I concur with this recommendation:

Michael J. Will


City Manager

cc: Don Icsman, Law Director
Joyce Brown, Clerk of City Commission

Attachments: (3) maps

January 6, 2006

M E M O R A N D U M

 **TO:** Michael J. Will, City Manager

FROM: Michael R. Meinzer, Fire Chief

RE: Commission Agenda Item

ITEM FOR CONSERATION: Legislation to adopt the National Incident Management System within the City of Sandusky as directed in Homeland Security Presidential Directive (HSPD5). Although the complete National Incident Management System (NIMS) implementation requirements will necessitate refinement over time, the following will most likely be required: Additional training, Credentialing, Resource Management and the revision of emergency plans. Full National Incident Management System (NIMS) compliance is required by the end of September 30, 2006.

BACKGROUND INFORMATION: Fire Departments across the nation have trained and operated under the Incident Management System for decades. The purpose of Homeland Security Presidential Directive (HSPD5) is to enhance the ability of the United States to manage domestic incidents by establishing a single, comprehensive National Incident Management System (NIMS). National Incident Management System (NIMS) provides a consistent national approach for Federal, State, and local governments to work effectively and efficiently together in response to incidents regardless of cause, size, or complexity. The implementation of National Incident Management System (NIMS) will affect the State of Ohio's ability to successfully manage incidents and provide for the safety of Ohio's citizens. In addition to the Sandusky Fire Department, the Sandusky Police, Public Works, Administrators and Erie County Council of Governments have all been briefed or trained on National Incident Management System (NIMS).

COMPLIANCE WITH THE STRATEGIC PLAN: The successful completion of this project will result in increased public awareness of what we do and how well we do it, and will increase awareness of what we do internally.

BUDGET INFORMATION: Receipt of future Department of Homeland Security funds will require a demonstrated adoption of National Incident Management System (NIMS). All training has been provided free of charge to date and classes are available online or through Sandusky Fire Department instructors.

ACTION REQUESTED: It is requested that the proper Legislation be prepared to bring the City of Sandusky into compliance with Homeland Security Presidential Directive (HSPD5), therefore it is requested that this resolution take effect in full accordance with Section 14 of the City Charter.

Approved

I concur with this recommendation

Michael R. Meinzer, Fire Chief

Michael J. Will, City Manager

cc: Don Icsman, Law Director
Ed Widman, Finance Director

TO: Michael J. Will, City Manager

FROM: Gary Packan, Assistant City Manager
Michele, Speer, Recreation Program Supervisor
Michael Pisarsky, Horticultural Services Superintendent

DATE: January 5, 2006

SUBJECT: Commission Agenda Item (Recommendation for Parks and Rec Master Plan)

ITEM FOR CONSIDERATION: This communication is requesting an ordinance awarding a contract to Pros Consulting for the preparation of a Parks and Recreation Comprehensive Master Plan at the cost of \$89,655. The plan will be funded entirely through the Coastal Management Assistance Grant (\$40,000) and Community Development Block Grant funds (\$50,000).

BACKGROUND INFORMATION: On November 22, 2004, the City Commission approved the submittal of a grant application to ODNR Coastal Management for funds to conduct a Parks and Recreation Comprehensive Master Plan. On September 22, 2005, Request for Qualifications (RFQ) were accepted. The results were as follows:

1. Pros Consulting - \$89,655*
 2. Brandstetter Carroll Zofcin - \$87,115*
 3. URS - \$90,000*
 4. Behnke and Associates - \$84,000**
 5. Edsall and Associates - \$88,100**
 6. Bucher Willis Ratliff - \$89,429*
 7. GGJ - \$85,000
 8. The Collaborative - \$84,000 **
- (* In-Person Interview, ** Phone Interview)

A selection committee consisting of staff and board members was developed to serve as a committee to evaluate the proposals. Through a lengthy selection process the City selected and is recommending Pros Consulting to be hired as the consultant team to conduct the 'Comprehensive Master Plan'. Following the selection of Pros Consulting, city staff negotiated and adjusted the scope of services providing some additional services.

Staff is very excited to present this opportunity to the community over the next eight to nine months and feel Pros Consulting can offer the best leadership and vision to guide the Parks, Recreation & Horticultural Services Department over the next 10 years.

The complete scope of work timeline and fee structure is attached as Exhibit A.

BUDGETARY IMPACT: The cost for services will be contracted not to exceed \$89,655. The City has received a Coastal Management Grant in the amount of \$40,000. Community Development Block Grant monies not to exceed \$50,000 will be used for the required match. This project is no cost to the General Fund.

STRATEGIC PLAN IMPACT: Development of Housing – Through the improvement of our park system, we hope to indirectly improve our neighborhoods, thus impacting the development and rehabilitation of housing.

Development of Business – Similar to ‘Development of Housing’, with the improvement of our park system, hopefully businesses will see Sandusky as a great place to start or grow a business, thus improving the ‘Development of Business’.

Promotion – This project will increase awareness of the City of Sandusky and the services that are offered both locally and regionally.

Relationships – This project will gather many local organizations and businesses and the intention is to foster new and improve existing relationships to enhance recreational opportunities to the community.

SUPPORTING COMMENTS:

ACTION REQUESTED: It is requested that the ordinance awarding the contract to Pros Consulting for an amount not to exceed \$89,655 be approved and that it be passed under suspension of the rules in accordance with Section 14 of the City Charter to allow the project to begin immediately.

I concur with this recommendation:

Michael J. Will
City Manager

To: Michael J. Will, City Manager
 From: Jeffrey W. Rosekelly, Project Engineer
 Date: January 13, 2006
 Subject: Commission Agenda Item

ITEM FOR CONSIDERATION: First and Final Change Order for the 2005 Sidewalk, Curb & Gutter and Approach Program in the amount of \$17,295.98. The construction costs exceeded the original contract amount with Lutz Concrete, Inc., Bucyrus, Ohio by \$35,295.98. This change order is due to the actual quantities performed in the field. This includes an additional 31 curb ramps that were replaced or repaired at intersections that did not meet the Americans with Disabilities Act Standards for Accessible Design, and where the Engineering Department had received complaints or requests regarding curb ramps.

The City did recoup Liquidated Damages from the contractor, Lutz Concrete, Inc., Bucyrus, Ohio in the amount of \$18,000.00. Liquidated Damages were recovered from the contractor due to their failure to prosecute the Work with the necessary force or in a timely manner and meet project deadlines, and failure to request a time extension in a timely manner or provide sufficient evidence of any interference, disruption, or delay of work attributable to an act, or failure to act, by the City of Sandusky.

BUDGETARY INFORMATION: The Final Construction Contract Cost of the 2005 Sidewalk, Curb & Gutter and Approach Program is \$279,203.68 to be paid with City Capital and special assessments. The final cost breakdown can be seen below:

	ESTIMATED TOTAL AMOUNT	TOTAL AMOUNT	(-)	LIQUIDATED DAMAGES	(=)	FINAL TOTAL AMOUNT	DIFFERENCE
CITY PORTION	\$125,598.00	\$171,078.43	-	\$(10,361.28)	=	\$160,717.15	\$35,119.15
PRIVATE PROPERTY PORTION	\$113,992.20	\$112,782.41	-	\$(6,830.61)	=	\$105,951.80	\$(8,040.40)
PRIVATE WAIVER PORTION	\$22,317.50	\$13,342.84	-	\$(808.11)	=	\$12,534.74	\$(9,782.76)
TOTAL:	\$261,907.70	\$297,203.68	-	\$(18,000.00)	=	\$279,203.68	\$17,295.98

The Liquidated Damages were prorated over the entire construction costs, providing a total savings to the Private Property owners of \$7,638.72 and a savings to the City of \$10,361.28.

The private property portion of the total is \$105,951.80, which is \$8,040.40 less than estimated due to some of the property owners performing their own sidewalk repairs or hiring their own contractor. The private waiver portion is \$12,534.74, which is \$9,782.76 less than estimated due to the Engineering Department receiving fewer waiver requests than anticipated. These amounts will be paid by special assessments.

The City portion of the total cost is \$160,717.15, which is \$35,119.15 more than estimated. This is due to the repair and replacement of an additional 31 curb ramps at intersections where the Engineering Department has received complaints or requests regarding curb ramps. Additionally, the City replaced two drive approaches and sidewalk at the Farmer's Market Lot on Market Street as requested by the Downtown Main Streets Association, and the City performed repairs at several locations on City property in response to complaints and requests from citizens and City personnel.

STRATEGIC PLAN: The work being performed in this project is in conjunction with the strategic plan of the City by improving the adjacent property values and is in-line with the general goals of being a Customer-Focused Organization by providing better infrastructure for our residents.

ACTION REQUESTED: It is requested that the First and Final Change Order for the 2005 Sidewalk, Curb & Gutter and Approach Program, Lutz Concrete, Inc., Bucyrus, Ohio in the amount of \$17,295.98 be approved and that the necessary legislation be passed under suspension of the rules in accordance with Section 14 of the City Charter, in order to proceed with the breakdown of the special assessments in a timely manner.

Jeffrey W. Rosekelly
Project Engineer

I concur with this recommendation:

Kathryn K. McKillips, P.E.,
Director of Engineering Services

Michael J. Will, City Manager

JWR/cal

cc: Joyce Brown, Clerk of City Commission
Ed Widman, Finance Director

To: Michael J. Will, City Manager
From: Kathryn K. McKillips, Director of
Engineering Department
Date: January 13, 2006
Subject: Commission Agenda Item

ITEM FOR CONSIDERATION: Agreement for Professional Design Services with Malcolm Pirnie, Inc. for the Sewer Collections System Model Update and Analysis. This agreement will authorize Malcolm Pirnie to proceed with updating the existing Sewer Collections System Model that was also prepared by them. It is cost effective to allow Malcolm Pirnie to update and calibrate the model, and because they did the original model, they have particularized knowledge and expertise that another firm would not possess.

The updated sewer collections model will be used to analyze proposed locations for a future equalization/retention basin for one of the City's problem Combined Sewer Overflows, investigate the feasibility of re-routing sewer flow on the east side of town and analyze the viability of a new interceptor. This update and analysis will also be the first steps to moving towards a comprehensive Collections System Facilities Plan.

Malcolm Pirnie has worked with the City for almost a decade and is a very reputable Engineering firm. With Malcolm Pirnie having performed the initial research and development of the original model and additional analysis, it makes sense to have the model updated by Malcolm Pirnie in order to see a savings in time and effort which equates to a savings in money.

STRATEGIC PLAN INFORMATION: This item complies with the City's Strategic Plan. This legislation is the first step in getting the system modeled so that the City can move forward with ensuring "High Quality/Low Cost Utilities" for our residents (Action Plan Item J).

SUPPORTING DOCUMENTATION:

The Department of the Assistant City Manager supports this legislation, as it will help with the following goals in the City's Strategic Plan:

General Goal for Development of Housing - With quality infrastructure, the quality of the city's housing stock will improve and Sandusky will continue to evolve as a place of choice.

General Goal for Development of Business - Similar to Development of Housing, with improved infrastructure, businesses will be able to expand and flourish in Sandusky. This will also enhance the opportunity to attract new businesses to town.

BUDGETARY INFORMATION: The Engineering Consultant fee is \$34,887.00, to be paid with Sewer Funds.

ACTION REQUESTED: It is recommended an Agreement for Professional Design Services with Malcolm Pirnie, Inc., be executed and that the necessary legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order for Malcolm Pirnie to begin updating the Sewer Collections System Model.

Gary Packan
Assistant City Manager

Kathryn K. McKillips, P.E.
Director of Engineering Services

I concur with this recommendation:

Michael J. Will
City Manager

KKM/cal

cc: Ed Widman, Finance Director
Joyce B. Brown, Clerk of the City Commission

To: Michael J. Will, City Manager
From: Kathryn K. McKillips, P.E., Director of Engineering Services
Date: January 9, 2006
Subject: Commission Agenda Item

Item for Consideration: Proposed East Bay Channel Dredging Project. This project consists of dredging the East Bay Channel from the bridge at Cedar Point Drive and extending to the mouth of Pipe Creek.

The City Commission passed a resolution on March 28, 2005 approving the submittal of the grant application to the Ohio Department of Natural Resources, Recreational Harbors Evaluation Grant Program. The City was approved for the funding and received the agreement for the grant in December 2005.

STRATEGIC PLAN: This item complies with the City's Strategic Plan. The approval of this proposed change is in line with the General Goals of Development of Business and Promotion of the City of Sandusky as a place to play through tourism and local recreational improvements.

Budgetary Information: The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$690,000.00. The Ohio Department of Natural Resources will fund up to \$450,000.00 with the City funding \$240,000.00. The City's estimated cost of the project would be paid out of funds donated by the East Bay Channel Association.

Action Requested: It is requested that the East Bay Channel Dredging Project be approved and that the necessary legislation be passed in full accordance with Section 14 of the City Charter in order to bid the project and have a contractor ready to complete some of the dredging before the spawning season begins. The fish spawning season is from April 15th to June 30th for this project.

Kathryn K. McKillips, P.E.
Director of Engineering Services

I concur with this recommendation:

Michael J. Will
City Manager

KKM/cal

cc: Joyce B. Brown, Commission Clerk
Ed Widman, Finance Director

To: Michael J. Will, City Manager
From: Kathryn K. McKillips, P.E., Director of Engineering Services
Date: January 9, 2006
Subject: Commission Agenda Item

Item for Consideration: Proposed Cove Channel Dredging Project. This project consists of dredging the entrance and main channel of the Cove Channel.

The City Commission passed a resolution on March 28, 2005 approving the submittal of the grant application to the Ohio Department of Natural Resources, Recreational Harbors Evaluation Grant Program. The City was approved for the funding and received the agreement for the grant in January 2006.

STRATEGIC PLAN: This item complies with the City's Strategic Plan. The approval of this proposed change is in line with the General Goals of Development of Business and Promotion of the City of Sandusky as a place to play through tourism and local recreational improvements.

Budgetary Information: The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$103,996.92. The Ohio Department of Natural Resources will fund up to \$50,000.00 with the City the funding \$53,996.92. The City's estimated cost of the project would be paid out of funds donated by the Cove Channel Area Boathouse Owners.

Action Requested: It is requested that the Cove Channel Dredging Project be approved and that the necessary legislation be passed in full accordance with Section 14 of the City Charter in order to bid the project and have a contractor ready to complete some of the dredging before the spawning season begins. The fish spawning season is from April 15th to June 30th for this project.

Kathryn K. McKillips, P.E.
Director of Engineering Services

I concur with this recommendation:

Michael J. Will
City Manager

KKM/cal

cc: Joyce B. Brown, Commission Clerk
Ed Widman, Finance Director

To: Michael J. Will, City Manager
From: Joshua R. Snyder, P.E.
Date: January 9, 2006
Subject: Commission Agenda Item

Item for Consideration: Ordinance awarding a contract to Maple City Concrete, Norwalk, Ohio, for the Sandusky Pedestrian Bike Path Phase II Project. This project is on the North side of Shoreline Dr. running from the Jackson St. pier and Shoreline Park. The Sandusky Pedestrian Bike Path Phase II Project will encompass the construction of a 10' wide concrete path, curbing, striping and installation of bollard-style lights along a half-mile addition to the existing bikepath.

The following four (4) bids were received on December 15, 2005:

Maple City Concrete, LLC Norwalk, OH 44857	Bid: \$171,169.63 Surety: 100% Bid Bond
Smith Paving and Excavating, Inc. Norwalk, OH 44857	Bid: \$174,932.73 Surety: 100% Bid Bond
RMH Concrete and Foundations, Inc. Collins, OH 44826	Bid: \$175,131.06 Surety: 100% Bid Bond
Newcomer Concrete Services, Inc. Norwalk, OH 44857	Bid: \$190,956.94 Surety: 100% Bid Bond

Budgetary Information: The cost of the project based on bids, including engineering, inspection, advertising and miscellaneous costs is \$191,169.63. This will be funded 80% through the MPO, and our remaining 20% through Community Development Block Grant (CDBG) funds.

Strategic Plan: The work being performed in this project is in conjunction with the strategic plan of the City by improving the adjacent property values and is in line with the general goals of being a Customer-Focused Organization by providing better infrastructure for our residents.

Action Requested: It is requested that the Ordinance awarding the construction contract to Maple City Concrete., Norwalk, Ohio, in the amount of **\$171,169.63** be approved and that it be passed in full accordance with Section 14 of the City Charter in order to proceed with executing the contract and scheduling the work. The project has a completion date of August 1, 2006.

Joshua R. Snyder, P.E.
Traffic Engineer

I concur with this recommendation:

Kathryn K. McKillips, P.E.
Director of Engineering Services

Michael J. Will
City Manager

JRS/cal

cc: Joyce B. Brown, Commission Clerk
Ed Widman, Finance Director

To: Michael J. Will, City Manager
From: Kathryn K. McKillips, Director of Engineering Services
Date: January 5, 2006
Subject: Commission Agenda Item

ITEM FOR CONSIDERATION: Revised Resolution authorizing and consenting the following property owner to receive a submerged land lease from the State of Ohio.

Mary & Marino Graziani
333 Cedar Point Road

The original Resolution No. 005-05R dated February 14, 2005, approved David A. & Norma Jesse and Ronald E. & Cynthia A. Oney to receive the submerged land lease from the State of Ohio. Before the Ohio Department of Natural Resources was able to issue the permit and lease, the property was sold to Mary & Marino Graziani. In order for ODNR to complete the permitting process, the agency is requesting a revised resolution for this property naming the current property owners.

This new property owner is working together with two other property owners to provide long term erosion protection to the shoreline of their properties and to construct a detached breakwater to help maintain a sand beach along the shoreline.

The work at each address specifically entails rehabilitating 75 lineal feet of armor stone revetment with the relocation of 225 cubic yards of existing armor stone and a new layer of 3-5 ton armor stone totally approximately 275 cubic yards. The plans also construct 55 feet of new detached breakwater, 390 cubic yards and 100 cubic yards of sand prefill.

BUDGETARY INFORMATION: The City will receive 50% of the payment for the finalized lease each year.

ACTION REQUESTED: It is requested that a revised resolution authorizing and consenting to a submerged land lease to be issued by the State of Ohio to Mary & Marino Graziani for 333 Cedar Point Road, Sandusky, Ohio, be approved under suspension of the rules and in accordance with Section 14 of the City Charter in order to expedite the lengthy permit process. Work is anticipated to begin in as soon as possible.

Kathryn K. McKillips, P.E.
Director of Engineering Services

I concur with this recommendation:

Michael J. Will, City Manager

KKM/cal

cc: Don Icsman, Law Director
Joyce Brown, Clerk of City Commission
Ed Widman, Finance Director